

Mayor Dave Olson called the Council meeting to order at 6:00 pm on July 9, 2018 with the Pledge of Allegiance. In attendance were: Mayor Dave Olson, Councilors Kevin Knutson, Cheryl Sanden, and Emily Krage. Also in attendance were: Audrey Hegland, Chief David Breault, Roger Meyer, Steve Skifton, Carol Meeks, Jon Evenson, Brian Malm of Bolton & Menk, Randy Thesing, Marlene Schultz, Ellyn Baumann, Karla and Hein Bloem and Bill Ohm. There was no public comment.

Chamber of Commerce Block Party: Jon Evenson presented a request from the Chamber for Council approval to close the 100 block of N. Sherman for a September 22 block party during the Taste of the Trail event. It will include as many businesses as wish to participate. JT's and Barista's are already signed up for the event, which will be held in the afternoon and evening. A band will play in the street by JT's and will not play beyond 9:00 pm, at which time the music will be continued inside JT's so neighboring homes are not disturbed. Featured will be various kiddie and adult games, a variety of foods, displays, etc. Evenson said more details will be provided at the next Council meeting, and requested Council approval to close the street for this event. MOTION BY SANDEN, SECONDED BY KRAGE TO APPROVE CLOSING THE 100 BLOCK OF N. SHERMAN STREET FOR THE CHAMBER'S BLOCK PARTY DURING TASTE OF THE TRAIL; MOTION UNANIMOUSLY APPROVED.

Trailhead Park Pond Bridge – Roger Meyer: There has been a long-standing problem with a portion of the walking path around the Trailhead being under water and inaccessible. Roger Meyer presented a plan to create a bridge that will alleviate the problem and make the area accessible to walkers as well as wheelchairs. His plan received approval from the Army Corps of Engineers. MOTION TO APPROVE BY KNUTSON, SECONDED BY KRAGE, TO APPROVE THE TRAILHEAD PARK POND BRIDGE; MOTION UNANIMOUSLY APPROVED.

Owl Center Agreements for Trailhead Park: Mayor Olson announced that specific portions of the agreement will be addressed in closed session. He then read select portions of the agreement draft, including:

- Responsibility for maintenance and upkeep;
- Length of agreement and annual license fee;
- Improvements allowed to property;
- Parking lot shared usage.

If fundraising is successful, an option to purchase will be in place. Ohm stated they may wish to build a shed to serve as storage; this has not been part of the discussion that has taken place to date. The draft document will be shared with the Owl Center.

2017 Street & Utility Improvements – S. Stoddard and Elm Street Pay Estimate #4 Final: The project has been completed and Alcon Construction has submitted a final invoice for \$16,127.82. The City had deducted \$1,500 because street shoulders were not completed satisfactorily. MOTION BY SANDEN, SECONDED BY KNUTSON TO PAY THE ALCON CONSTRUCTION INVOICE IN THE AMOUNT OF \$16,127.82; MOTION CARRIED UNANIMOUSLY. Total cost of the project was \$324,514.35. There is a performance bond will remain in place if anything goes wrong.

Fire Relief Association – Retirement Benefit Analysis: Steve Skifton spoke on behalf of the Fire Relief Association, asking that the City request a PERA cost analysis be done for the Relief Association benefit amount; the analysis would cover four incremental increase levels. The cost analysis must be requested by the City months before the first of next year so ensure enough time for PERA to get the cost figures back to the Association. There is no cost to the City for the analysis. After the analysis results have been received, if the Fire Department and Association wish to increase their benefit level, it will require Council approval. MOTION BY KNUTSON, SECONDED BY SANDEN TO APPROVE REQUESTING THE PERA COST ANALYSIS; MOTION APPROVED UNANIMOUSLY.

Water Treatment Plant – Award Bid: Brian Malm stated that five bids were received for the Water Treatment Plant project. The low bid of \$2,473,000 was from Wapasha Construction in Winona, and is contingent upon PFA funding. The bid included some water main work and other service work around the treatment plant that is needed as part of the project, plus cost of inflation. Malm said that Wapasha has a sound history of working with smaller towns and successfully building water treatment plants. MOTION BY SANDEN, SECONDED BY KRAGE TO AWARD THE BID FOR THE WATER TREATMENT PLANT TO WAPASHA CONSTRUCTION CONTINGENT UPON FUNDING; MOTION CARRIED UNANIMOUSLY.

Prairie Meadows Addition – Easements for Lots 18-20, Block 2: Tabled for a future meeting.

2018 Street and Utility Project – N. Stoddard: Project includes paving a portion of Stoddard Street to serve the Dollar General Store plus extending sewer to the north. MOTION BY KRAGE, SECONDED BY SANDEN TO APPROVE RESOLUTION # 2018-13 APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS; MOTION CARRIED UNANIMOUSLY.

Property Insurance Renewal – Liability Limit Waiver: After discussion, MOTION BY KNUTSON, SECONDED BY SANDEN TO WAIVE THE MONETARY LIMITS ON MUNICIPAL TORT LIABILITY AS ESTABLISHED BY MN STATUTES; MOTION APPROVED UNANIMOUSLY.

2018 Election Process: An election schedule was presented for Council review. Primary Election is Tuesday, August 14, and the General Election will be held on Tuesday, November 6, 2018. The slate of election judges was approved at the June meeting; all will attend the mandatory election judge training prior to the Primary.

Minutes: MOTION BY KNUTSON, SECONDED BY SANDEN TO APPROVE THE JUNE COUNCIL MINUTES; MOTION CARRIED UNANIMOUSLY.

Financial Report: MOTION BY KRAGE, SECONDED BY SANDEN TO APPROVE THE FINANCIAL REPORT AS PRESENTED; MOTION CARRIED UNANIMOUSLY.

Review of Bills: An additional \$10,515 invoice was presented for payment that was not received in time to be included in the packet; the invoice is related to OHV Engineering and should be paid in order to begin the reimbursement process. MOTION BY SANDEN, SECONDED BY KNUTSON TO PAY THE BILLS; MOTION CARRIED UNANIMOUSLY.

Department Reports:

Police: Chief Breault reported that his department is gearing up for Hoedown.

Maintenance: An invoice for the asphalt placed on City streets was presented for payment. Thesing stated the curbs and crosswalks have been freshly painted in preparation for Hoedown. He and Jacobs will be in Rushford attending a training session. The youths that were hired as additional summer help have worked out well.

Closed Session: The Council went in to Closed Session at 6:35 pm. to develop or consider offers or counteroffers pertaining to real estate located at Trailhead Park, 215 Plum Street, pursuant to Minnesota Statutes, section 13D.05, subdivision 3 (c). MOTION BY SANDEN, SECONDED BY KNUTSON TO ADJOURN THE CLOSED SESSION AT 6:56 PM AND REOPEN THE REGULAR COUNCIL MEETING; MOTION CARRIED UNANIMOUSLY.

Adjournment: MOTION BY SANDEN, SECONDED BY KRAGE TO ADJOURN THE MEETING AT 6:57 PM; MOTION CARRIED UNANIMOUSLY.