

Mayor Dave Olson called the City Council meeting to order at 6:00 p.m. May 11, 2020 with the Pledge of Allegiance. Council present: Mayor David Olson, Emily Krage, Cody Mathers, Tony Schultz and Cheryl Sanden. Staff present: Brett Hurley, Michelle Quinn, Liz Gibson-Gassett, Randy Thesing

Public Comment: None

Clearing Title City Property WWTP and Owl Center: Quinn provided a brief overview of clearing title action related to property at the WWTP and also property to be sold to the International Owl Center. It may be possible to amicably resolve the issues with the landowner provided the City is willing to supply a legal description for property situated south of the WWTP as requested. Motion by Schultz, seconded by Sanden to authorize Bolton & Menk to prepare a legal description for property located south of the WWTP for a cost not to exceed \$5,000. Motion carried unanimously.

Carport in alley at 512 Spruce St West: Discussion was held regarding carport and needs of Public Works. Need to be thoughtful not to set precedent. Maintenance suggested having homeowner relocate the carport no less than 2 feet beyond the manhole. Motion by Schultz, seconded by Krage to suspend the issuance of any citation for 60 days. Motion carried unanimously. It was agreed the Mayor and Maintenance Supervisor would meet with the homeowner to propose options for compliance.

Lincoln Street Financing: Mike Bubany provided an overview of the financing for the Lincoln Street Project. He indicated the method of sale decision making recommendation caused great angst. The recommendation for placement has resulted in a 2.25% fixed rate. A comparison of options was presented which reflected projected savings resulting from the financing option selected. Motion by Sanden, seconded by Schultz to adopt Resolution 2020-12 Authorizing the Issuance, Sale and Delivery of a \$1,323,000 General Obligation Improvement and Utility Revenue Bonds, Series 2020B and Awarding the Sale Thereof. Motion carried unanimously.

Lincoln Street Update: Matt Mohs reported on the activities taking place on the Lincoln Street project. Some trees removed as a result of the project were hollow and therefore won't topple and do damage as a result of any weather event which otherwise could have impacted the compromised trees. He indicated there is an interest to have some trees replanted and encouraged revisiting the project budget and adding tree replacement if funds are available. He reported the first pay application will occur in late June followed by 3 or 4 additional large applications followed by smaller requests.

Prairie Meadows Purchase Agreement: Motion by Krage, seconded by Mathers to approve the Purchase Agreement with Wendy Lee Peterson for the sale of lots 9 and 10 of Block 3 of Prairie Meadows Addition to the City of Houston and to authorize the signatures of Mayor David Olson and Clerk/Administrator Michelle Quinn on the purchase agreement and closing documents and adopt Resolution 2020-13.

New Community Building: Discussion was held whether to accept the quote provided for the repair of the New Community Building Mansford. Quinn reported payment for damages from the City's insurance carrier had been received in the amount of \$5,948.78. It was the consensus of the Board to table action in this regard. It is possible the Mansford would require change as a result of other work performed on the building in preparation for City offices and community space.

Water Treatment Facility: Motion by Schultz, seconded by Sanden to pay estimate #17 to Wapasha Construction in the amount of \$90,041.33. Motion carried unanimously.

Water Treatment Facility: Motion by Krage seconded by Schultz to approve change order #2 providing for additional blacktop at the Water Treatment Facility. Motion carried unanimously.

Brickl Bros Plan: Motion by Schultz, seconded by Krage to authorize submission of the Community Center Building renovation plan as provided by Brickl Bros. to the architect. Motion carried unanimously.

Summer Rec Hires: Krage reported she is scheduled to participate in an LMC webinar with direction/discussion related to summer recreation programs on Thursday, May 14th. Motion by Schultz, seconded by Sanden to authorize the hire of all 12 Summer Recreation applicants contingent upon the program taking place. Motion carried unanimously.

Minutes & Bills: Motion by Krage, seconded by Mathers to approve the minutes of the April 13, 2020 Local Board of Appeal and Equalization, April 13, 2020 meeting and April 20, 2020 special meeting and to pay the bills as presented. Motion carried unanimously.

Department Reports:

Randy Thesing stated summer hires are in place and working out well. The alley between City Hall and the Community Center will be torn up as a result of work being performed by Minnesota Energy. This may require significant restoration. The hardware store is aware there may be disruption as a result. It was agreed that Thesing would arrange the pick-up of City flowers on Friday of this week.

Liz Gibson-Gassett provided documentation related to phased re-opening of the Library and the Summer Reading Program which is on file. The Summer Reading Program will continue to collaborate with the Meet Up to Eat Up program. The goal of the program will be to continue to engage school children. One popular activity, the Story Walk, will be brought back. Also included in the plans are a community scavenger hunt. She reported SELCO is currently negotiating the 2021-2023 contract with the County. A Library Board meeting is scheduled for tomorrow evening, May 12th. Council commended Gibson-Gassett for her hard work.

Quinn provided an update of visitor numbers which are being logged by the HNC Lead staff member.

Adjourn: Motion by Sanden, seconded by Mathers to adjourn the meeting at 7:06 p.m. Motion carried unanimously.