

Mayor Dave Olson called the Council meeting to order at 6:00 pm on November 13, 2018 with the Pledge of Allegiance. Council Members in attendance: Mayor Dave Olson, Kevin Knutson, Matt Schutte and Cheryl Sanden. Emily Krage was absent. City Staff in attendance: Chris Peterson, Randy Thesing, and Brett Hurley.

Public Hearing – Annexation of the Loken Sawmill Inn: Mayor Olson called the two Public Hearing to order at 6:02. Administrator Peterson explained the history of the annexation petition by the property owners and explained the annexation could occur by ordinance pursuant to MN Statue 414.033. No comments were made by the public.

Public Comment: None.

Annexation of Loken Sawmill Inn, Parcel 060403000, 809 E, Cedar - Ordinance No. 233:

ORDINANCE NO. 233 - AN ORDINANCE OF THE CITY OF HOUSTON, MINNESOTA ANNEXING LAND LOCATED IN HOUSTON TOWNSHIP, HOUSTON COUNTY, MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISON 2(3) PERMITTING ANNEXATION BY ORDINANCE

WHEREAS, said property is unincorporated, abuts the corporate boundaries of the City of Houston, is less than 120 acres; and

WHEREAS, the City of Houston received a petition for annexation from all the property owners of the land; and

WHEREAS, the Houston Planning Commission reviewed the ordinance at its October 1, 2018 meeting; and

WHEREAS, the City of Houston gave proper 30 days prior notice to Houston Township and all landowners within and contiguous to the area to be annexed by certified mail and held a public hearing pursuant to Minnesota Statutes § 414.033 subd. 2b on November 13, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HOUSTON HEREBY ORDAINS AS FOLLOWS:

1. The City Council hereby determines that the property as hereinafter described is less than 120 acres, is not presently served by public wastewater facilities and the municipality received a petition from the property owners of the land.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.
3. The corporate limits of the City of Houston Minnesota, are hereby extended to include the property described below: PARCEL 1 – PID 060403000, approximately 0.7 acres – 809 E. Cedar
Lots 181, 182, 183, 184, and S ½ Lot 185 – Block 17, Crookstons Addition , in Section 33, Township 104, Range 006, Houston County, Minnesota.
4. That pursuant to Minnesota Statutes § 414.036 there are no special assessments assigned by the Town to the annexed property and the City of Houston shall pay to Houston Township a reimbursement of \$932.69 property taxes on July 1 in the years of 2019, 2020, as is required by Minnesota Statutes § 414.036.
5. That the City Administrator of the City of Houston is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Houston County Auditor, and the Houston Township Clerk.
8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City council of the city of Houston, Minnesota, this 13th day of November, 2018.

Mayor David Olson

Attest: Christina Peterson, City Clerk

MOTION BY SANDEN, SECONDED BY SCHUTTE TO ADOPT ORDINANCE NO. 233; MOTION CARRIED UNANIMOUSLY.

2018 Election Results: Administrator Peterson presented the election results AND specified the winning votes for the office of Mayor and two council seats. MOTION BY SCHUTTE, SECONDED BY KNUTSON, TO CERTIFY THE ELECTION RESULTS AND DECLARE THE WINNERS TO BE DAVID OLSON FOR MAYOR AND CHERYL SANDEN AND TONY SCHULTZ (by write-in votes) FOR CITY COUNCIL; MOTION CARRIED UNANIMOUSLY.

MN Public Facility Authority – Bond Resolution (2018-23) for Water Treatment Facility: MOTION BY KNUTSON, SECONDED BY SANDEN TO APPROVE RESOLUTION 2018-23 AUTHORIZING THE ISSUANCE AND SALE OF A \$500,200 GENERAL OBLIGATION REVENUE NOTE; MOTION CARRIED UNANIMOUSLY.

Mn Public Facility Authority – Bond Purchase and Project Loan Agreement with Water Infrastructure Funding Grant: MOTION BY SCHUTTE, SECONDED BY SANDEN TO APPROVE BOND PURCHASE AND PROJECT LOAN AGREEMENT WITH WATER INFRASTRUCTURE FUNDING GRANT; MOTION CARRIED UNANIMOUSLY.

2018 Street and Utility Project (Stoddard Street) – Pay Request #1: MOTION BY SCHUTTE, SECONDED BY KNUTSON TO APPROVE PAY REQUEST #1 TO ZENKE INC.; MOTION CARRIED UNANIMOUSLY.

Fire Department Chief Position: Personnel Committee along with townships representative Dean Hoppel interviewed applicants for the Fire Chief Position and recommended appointing Steve Skifton to the position. MOTION BY SANDEN, SECONDED BY SCHUTTE TO APPOINT STEVE SKIFTON AS FIRE CHIEF, EFFECTIVE JANUARY 1, 2019.

Fire Relief: Mark Olson, President of the Fire Relief Association, requested the City continue the optional contribution to the Fire Relief Retirement Fund that has been made by the City for over 20 years. No action was taken by City Council.

Fire Department Furnace: As reported to City Council via email October 31, 2018, the furnace went out and was deemed unsafe. A replacement was installed by Schroeder Heating and Cooling for \$7,588.20.

City Hall – Ceiling Repair Quote: Quote were requested to repair the ceiling in the back copy room at City Hall after it came loose and fell. Caledonia Lumber Co., Inc. was the only quote received. MOTION BY SANDEN, SECONDED BY SCHUTTE, TO AUTHORIZE CALEDONIA LUMBER TO COMPLET THE WORK FOR \$3,221.74; MOTION CARRIED UNANIMOUSLY.

Minutes: MOTION BY SCHUTTE, SECONDED BY SANDEN TO APPROVE THE OCTOBER 9, 2018 MINUTES AS PRESENTED; MOTION CARRIED UNANIMOUSLY.

Financial Report/Bills: MOTION BY SANDEN, SECONDED BY KNUTSON TO APPROVE THE FINANCIAL REPORT AND PAY THE BILLS; MOTION CARRIED UNANIMOUSLY.

Department Reports:

Police: Brett Hurley introduced the new part-time officer Matthew Fetzer.

Maintenance: Thesing reported that the sewer main is complete in Stoddard Street, Contractor has started on Water Treatment Plan, and MnDot is planning a Hwy 16 Project.

Councilmember Knutson: Knutson commented about the abundance of vehicles parked around town for long periods of time.

Mayor Olson: Olson congratulated Houston Area County Commissioner-Elect Eric Johnson who was in the audience.

Adjournment: MOTION BY SCHUTTE, SECONDED BY SANDEN TO ADJOURN; MOTION CARRIED UNANIMOUSLY.