

**CITY OF HOUSTON REGULAR COUNCIL MEETING
AGENDA**

**6:00 P.M., MONDAY, SEPTEMBER 8, 2025
HOUSTON CITY HALL, COUNCIL CHAMBERS
105 West Maple Street**

Pledge of Allegiance

Regular Meeting

Public Comment Period

Section 1. Business before the Council

- A. SMIF rescheduled presentation**
- B. Marilyn Frauenkron Bayer – Grant Application/Minnesota Design Team**
- C. City Hall Roof**
- D. Bandshell Roof**
- E. Adopt 2026 Water & Sewer Rates**
- F. Adopt preliminary budget & levy**
- G. Approve Gambling Permit for Fireman’s Relief Association**
- H. Authorize Sale of Excess Property (street signs)**
- I. Schedule TNT meeting**

Section 2. Action Items:

- A. Minutes from August 11, 2025, meeting**
- B. Bills**

Section 3. Consent Agenda Items to Be Placed on File

- A. Library minutes, reports, statistics, and policies**

Section 4. Department Reports

Adjournment

MEMORANDUM FOR HOUSTON CITY COUNCIL

Council Date: September 8, 2025

Agenda Item: City Hall Roof

From: Michelle Quinn

City Hall Roof: The City Hall roof experienced significant leaking during a recent driving rain event. Staff solicited quotes from two qualified contractors for replacement of the roof on city hall.

Quotes have been received from Winona Heating & Ventilation, Inc in the amount of \$32,740.00 and from McCabe Roofing, Inc. in the amount of \$52,275.00.

- It should be noted on the WHV quote, replacement of 2" insulation is "as needed" with a per sheet price. I performed basic calculations and utilizing a measuring tool on the Beacon website to estimate the roof square footage and worst-case scenario if all the existing insulation were replaced. The rough calculations would add \$8,000.
- The McCabe Roofing, Inc. quote includes replacement of all insulation, and the cost is included in the quoted amount.

The city has been proactively planning/saving for future big purchases (furnace replacement at city hall, street sweeper) and included funding in the current budget. With the council's approval, the savings intended for mentioned items could be redirected and would allow the city to pay cash for the roof replacement expense. It would of course setback our savings for the items mentioned.

Action Requested: Consider the quotes presented, accept a quote and authorize the necessary roof replacement.

MEMORANDUM FOR HOUSTON CITY COUNCIL

Council Date: September 8, 2025

Agenda Item: Bandshell Roof

From: Michelle Quinn

Bandshell Roof: The Bandshell roof was damaged during the 7/28/2025 strong wind event. The west side of the roof has sustained damage multiple times.

A claim was filed with LMCIT. LMCIT will provide coverage in an amount equal to reroofing with asphalt shingles less applicable deductible. Quotes were solicited from Affordable Siding & Roofing, and McCabe Roofing, Inc. Affordable Siding & Roofing submitted a quote for a shingled roof replacement in the amount of \$11,900. McCabe Roofing, Inc. declined to submit a quote due to current workload.

LMCIT has approved the quote submitted by Affordable Siding & Roofing less the deductible. Deductible will be submitted for State Disaster Recovery Funding.

Public Works noted the steel interlocking shingles on the Nature Center building have withstood the wind events which have resulted in the shingle damage on the west side of the bandshell and suggested the council consider a bandshell roof replacement utilizing a similar interlocking shingle which Affordable Siding & Roofing provided a quote for in the amount of \$21,942. The council can put the insurance proceeds towards this upgraded re-roofing project. It would require the city to cover the cost difference of \$10,042. Finance reviewed the current year budget and there are unused amounts within the Nature Center Fund totaling \$3,000 and \$4,800 from the Parks Fund (improvements and maintenance have been less than budgeted) which have not been utilized and may be redirected to offset the added expense to have interlocking steel shingles installed.

Action Requested: Consider the quotes presented, accept a quote and authorize the necessary roof replacement.

MEMORANDUM FOR HOUSTON CITY COUNCIL

Council Date: September 8, 2025
Agenda Item: 2026 Water & Sewer Rate Increase
From: Michelle Quinn

2026 Water and Sewer Rates: Mike Bubany has recommended consideration of increasing water and sewer rates annually at a rate of between 4% and 5% to meet debt requirements and maintain fund sufficiency. The water fund has historically outperformed the sewer fund. I would recommend increasing the sewer fund 1% more than the increase for water. This will aid in ensuring the financial health of the sewer fund while maintaining the performance of the water fund and being mindful that it all results in increased costs for residents. Options were distributed for consideration during the August meeting.

Action Requested: Adopt increases for water and sewer to go into effect January 1, 2026.

	Projections			Historical Pricing								
	3.5%	4%	4.5%	5%	2025	2024	2023	2022	2021	2020	2019	2018
Water Rates												
Base	15.90	15.97	16.05	16.13	15.36	14.70	14.00	14.00	14.00	14.00	14.00	16.88
Volumetric	1.05	1.05	1.06	1.06	1.01	0.97	0.92	0.88	0.84	0.80	0.64	0.64
Sewer Rates												
Base	34.91	35.08	35.25	35.42	33.73	32.43	30.89	30.89	30.89	22.88		
Volumetric	1.23	1.24	1.24	1.25	1.19	1.14	1.09	1.09	1.09	0.81		

Impact on 5,000 gallon/month user

	3.50%	4%	4.5%	5%	Current
Water					
Base	15.90	15.97	16.05	16.13	15.36
Volumetric	52.50	52.50	53.00	53.00	50.50
Sub-total	68.40	68.47	69.05	69.13	65.86
Sewer					
Base inc. 1,500 ga	34.91	35.08	35.25	35.45	33.73
Volumetric	3500	43.05	43.40	43.75	41.65
Sub-total	77.96	78.48	78.65	79.20	75.38
Mos Billing	146.36	146.95	147.70	148.33	141.24
Mos Increase	5.12	5.71	6.46	7.09	

Mike Bubany advised utility increase for 2026 ranging between 4 and 5%
The sewer fund is not as healthy as water.

MEMORANDUM FOR HOUSTON CITY COUNCIL

Council Date: September 8, 2025

Agenda Item: 2026 Budget and Levy

From: Michelle Quinn

The proposed budget and levy have been developed to meet the needs of the city and plan for future needs. The proposed levy increase is 3%. There were a considerable amount of changes related to debt service which I wish to review more in depth with the Finance Director. Following review, I believe the final levy will be 2%. A three percent budget is being proposed out of an abundance of caution because the final levy may not be higher than the proposed. The preliminary levy considers LGA and estimated small cities assistance funds which the city should receive annually to help with road construction and maintenance expenses.

The increase prepares the city financially for future capital improvement projects including street projects (2025 CSHA 13/Spruce Street & 2030 Cedar Street). It includes future planning for vehicle replacement and equipment needs. Property and liability premiums continue to increase and planning for this trend is included. The budget meets the city's debt service needs.

Action Requested: Adopt the preliminary 2026 levy and budget along with resolution.

RESOLUTION 2025-**
ADOPTING PRELIMINARY 2026 BUDGET AND PRELIMINARY TAX LEVY,
COLLECTABLE IN 2026

Be It Resolved by the city council of the City of Houston, County of Houston, Minnesota, adopts the Preliminary 2025 Budget and that the following sums of money be levied for the current year, collectable in 2026, upon the taxable property in the City of Houston, for the following purposes:

General Fund	208,000
Library Fund	40,500
Ambulance Fund	10,000
Fire Fund	30,000
Park/Rec Fund	2,500
Nature Center Fund	51,000
Vehicle Fund	39,000
Infrastructure Fund	63,250
2016A Ellsworth Street Bond	34,000
2017A Street & Utility Improvement Bond	27,350
2020 MiEnergy Loan	31,500
2020B Lincoln Street Reconstruction Bond	37,100
2020C Community Center Renovation Bond	18,200
2025 Street & Utility (CSAH 13/Spruce Street)	<u>25,000</u>

Total Levy \$617,400

The city administrator is hereby instructed to transmit a certified copy of this resolution to the county auditor of Houston County, Minnesota.

******CERTIFICATION******

State of Minnesota
County of Houston

I, Michelle Quinn, Clerk/Administrator for the City of Houston, do hereby certify that the above is a true and correct copy of a resolution adopted by the City of Houston at the City Council Meeting on September 8, 2025.

WITNESS my hand and the seal of my office this 8th day of September 2025.

Michelle Quinn, Clerk/Administrator

EXPENSES	PRELIMINARY 2026 BUDGET
Council Wages & Expenses	8,260
Admin Wages (70% of MQ, 33% of SP)	74,650
Admin Insurance assist	
Admin pediatric dental	
Admin PERA	5,600
Admin FICA & Medicare	5,710
Admin Health and other	10,175
Admin - Paid Other	6,000
Admin Worker's Comp Insurance	1,000
Admin Office Supplies (computers, copier)	10,000
Admin Training	800
Admin Operating Supplies	1,000
Admin EDP Software (Banyon, Website, Computer Services)	3,200
Admin Contract Labor (computer tech)	1,500
Admin Telephone	6,500
Admin Travel	300
Admin - Personal Gear	500
Admin Legal Notices	3,000
Admin General Liability Insurance	7,500
Admin Utilities (Elect, Sewer, Water)	4,750
Admin Repairs/Maintenance	750
Admin Dues and Subscription	500
Admin misc	15
Admin Capital Outlay	
Admin election judges/forms	2,700
Admin Audit	15,000
Admin Legal Fees	7,500
Admin Legal General Liability	
Building Inspector	7,000
Buildings Wages	
Buildings PERA	
Buildings FICA * Medicare	
Buildings Workers Comp Insurance	
Community Center Operating Supplies	1,200
community Center Contract labor	15,000
Community Center Telephone	1,400
Community Center General Liability	4,750
Community Center Utilities	12,000
Community Center Capital Outlay - Roof	7,500
Community Center Repairs	2,000
Community Center Permit	
Police Wages (2 FT, 1 PT)	142,000
Police PERA	25,100
Police Medicare	2,075

Police Insurance	12,900
Police Worker's Comp Ins	12,100
Police Office Supplies	1,000
Police Training	1,500
Police Supplies	1,500
Police Motor Fuels	10,000
Police EDP Software	9,000
Police Legal Fees	12,000
Police Telephone	1,800
Police Travel	1,500
Police Personal Gear	5,000
Police General Liability	5,000
Police Repairs	2,000
Police Dues	900
Police Misc.	600
Police Contract Labor	500
Police Capital Outlay	
Animal Control	
Flood Control - Utility Service (electric for pumping)	4,000
Flood Control - Repairs	1,500
Flood Control - Contract Labor	
Public Works Wages (% RT, %EJ)	59,305
Public Works PERA	3,900
Public Works FICA	4,475
Public Works Insurance	18,500
Public Works Seasonal Wage (included above)	
Public Works Worker's Comp	3,500
Public Works Training	
Public Works Fuel	6,500
Public Works - Shop Supplies	1,000
Public Works - Street Maintenance Material (paint, ped ramp, parts)	12,000
Public Works - Improvement other than building	500
Public Works Personal Gear	1,400
Public Works telephone	180
PW CONTRACT LABOR	1,000
Public Works Utility Services	250
Public Works Repairs	5,000
Public Works General Liability	6,000
Public Works Capital Outlay	30,000
Public Works Misc.	150
Streets Snow	2,500
General Liability	2,000
Street Light repair	750
Street Lights	18,000
Parks - Worker's Comp Insurance Premium	605
Parks - Operating Supplies	800

MEMORANDUM FOR HOUSTON CITY COUNCIL

Council Date: September 8, 2025

Agenda Item: Application for Exempt Permit (gambling)

From: Michelle Quinn

Houston Volunteer Fireman's Relief Association requests approval of an Application for Exempt Permit for an event being hosted at the Houston Community Center on February 21, 2026.

Action requested: Approve request with no waiting period

MEMORANDUM FOR HOUSTON CITY COUNCIL

Council Date: September 8, 2025

Agenda Item: Excess Property/Street Signs

From: Michelle Quinn

Public Works staff have been updating street name signs. There is interest in the decommissioned signs. A quick search of online platforms for sale items revealed embossed letter street signs (18" to 30") range in asking price between \$22 and \$50 with many just shy of \$30. Reflective signs had a much smaller sampling and started at \$15.

When the suggestion was made it was mentioned that an asking price of \$10 or \$20 dollars might be appropriate and the asking price on online sale sites seems to support a \$20 per sign price.

Action Requested: Determine asking price per sign and adopt resolution declaring signs excess property to be offered for sale.

RESOLUTION 2025-**

A RESOLUTION DECLARING EQUIPMENT AS SURPLUS AND AUTHORIZING THE SALE OF THE SAME

WHEREAS, the City of Houston Council has been advised by staff that the following item(s) or equipment are no longer needed for current or future municipal operations:

Various Street Name Signs

AND WHEREAS, the value of this/these item(s) is estimated to be less than \$25,000,

NOW THEREFORE, BE IT RESOLVED, by the City of Houston Council, as follows:

1. The council declares the property listed above as surplus.
2. The council authorizes the disposal of said property by advertising it for sale on the open market pursuant to Minn. Stat. §471.64 subd. 1 at a price of \$** per sign, which is fair market value of the property.
3. Pursuant to Minn. Stat. §15.054, the property will not be sold to a city officer or employee.
4. All sales shall be final and the property is to be sold in “as-is” condition and on a first come, first served basis.

******CERTIFICATION******

State of Minnesota
County of Houston

I, Michelle Quinn, Clerk/Administrator for the City of Houston, do hereby certify that the above is a true and correct copy of a resolution adopted by the City of Houston at the City Council Meeting on September 8, 2025.

WITNESS my hand and the seal of my office this 5th day of September 2025.

Michelle Quinn, Clerk/Administrator

SEAL

MEMORANDUM FOR HOUSTON CITY COUNCIL

Council Date: September 8, 2025
Agenda Item: Scheduling TNT meeting
From: Michelle Quinn

The city is required to hold a public meeting called a Truth in Taxation or TNT meeting. The purpose of the meeting is to allow discussion about the city's proposed budget and tax levy.

These meetings must be held no earlier than November 25th and no later than December 29th.

I proposed the city's TNT meeting be scheduled in conjunction with the regular council meeting on Monday, December 8, 2025, at 6:15 p.m. This reflects a continuation of the city's past practice.

Action requested: Schedule the city's TNT meeting for Monday, December 8, 2025, beginning at 6:15 p.m.

Acting Mayor Emily Krage called the City Council meeting to order at 6:00 p.m. August 9, 2025, with the Pledge of Allegiance. Council present: Zeb Baumann, Emily Krage, Danny Todd, and Steve Westby. Staff present: Michelle Quinn, Curtis Chapel, Josh Hongerholt, and Randy Thesing. A list of public members present is on file.

Public Comment: Hearing no public comment, the Acting Mayor moved to the agenda items.

CSAH 13/Spruce Street Improvements: Matt Mohs stated the project continues to be on hold. We expect that planning will resume, and scheduling discussions will occur this fall in preparation for bidding and 2026 construction.

Cedar Street Improvements: Matt Mohs provided an update related to the TH 16/Cedar Street project which is anticipated to go to bid in October 2030. He and staff attended a kickoff meeting on July 22, 2025, to begin planning. MN Dot will be doing outreach in the corridor. Construction is expected to begin in 2031. At the east end of town starting with the 2 box culverts on TH 16 to Henderson Street and on the west edge of town extending from Washington Street to Poppe Road will be mill and overlay activities. Between Henderson and Washington will include a greater scope of activities including replacement of city water and wastewater infrastructure, drainage improvements, curb & gutter, walkways, and even decorative lighting. The project will include an assessment process.

Discussion was held regarding multi modal lanes. It was noted that such a lane is included on the CSAH 21 project. MN Dot remains quite open to local wishes related to multi modal lanes and there are many grant programs available which may be leveraged. MN Dot will lead the project and hire project specific design firms. Engineer Mohs asked the council whether they had strong feelings either way about Bolton & Menk submitting an RFP to the State for the City of Houston coop project. He stressed how the City is his priority. Councilperson Todd expressed support as Engineer Mohs knows the City of Houston, there is a trusted relationship with Bolton & Menk, and it would contain the number of people to work with and through for the end product. Engineer Mohs explained how duties might be split and how the city might benefit with a single firm representing both entities. Administrator Quinn noted Engineer Mohs, has exhibited repeatedly that he can take technical data and communicate it effectively with the City team who have varying levels of engineering knowledge. She also commented on how Engineer Mohs' knowledge of the council and community priorities impact the project such as walkability, strong urban forest and the bike trail and routes to bring trail users into the business district. Following lengthy discussion, it was the consensus of the council to support Bolton & Menk's endeavor to submit an RFP to the State for the project in addition to representing the city.

SMIF Presentation: Cancelled by SMIF. Will be rescheduled.

July 28/29th Storm Recovery: The July 29th wind event resulted in damage to the city tree canopy. The resulting cleanup cost several thousand dollars. Overall, Houston County sustained considerable damage which has prompted the county to apply for state disaster funding. The City of Houston believes it will exceed the minimum expense for debris cleanup in order to join with Houston County in seeking State Disaster Public Assistance.

In addition to the tree damage, the west side of the bandshell roof sustained damage. It has been temporarily repaired to mitigate further damage. A claim has been filed with the City's insurance company and staff are working to secure bids for a more permanent repair.

Motion by Baumann, seconded by Westby, to authorize staff to collaborate with representatives from the state and county in seeking State Disaster Public Assistance. Motion carried unanimously.

Motion by Baumann, seconded by Westby to authorize deviation from City Ordinance #239, authorize staff to coordinate boulevard stump removal for trees removed as a result of the July 28-29th high wind event and to share any uncovered expense 50/50 with residents contingent upon being awarded state disaster public assistance funding for the July 28-29, 2025 weather event. Motion carried unanimously.

Motion by Todd, seconded by Westby to include funds for tree replacement of trees felled or removed as a result of the July 2025 weather event at an estimated cost of approximately \$3,000 in the 2026 budget if it may be done without exceeding the targeted levy maximum increase of 3%. Motion carried unanimously. A project to award trees to homeowners who lost boulevard trees would likely be coordinated by the tree Board and could be used as an activity to celebrate Arbor Day and qualify the city to obtain Tree City USA status again. Homeowners along the 2030 State16/Cedar Street corridor would be ineligible due to the risk of the trees becoming damaged or removed as a result of the planned construction project.

Public Works Small Equipment: Last year a salesperson came in and demonstrated a Hydrant Buddy. This is a tool to open and close hydrant valves safely. (Safe for the staff members it can safeguard against shoulder injuries, safe for the mains/distribution system pipes by preventing water hammering). The piece of equipment was approximately \$4,675.

DSG demonstrated a similar piece of equipment recently. Public Works Staff indicated the design of their equipment was favored over the previously demonstrated hydrant buddy. This equipment will also be used to open and close valves in the event of a main break to isolate the impacted areas. In addition, the cost was significantly less.

A quote for this equipment and required components is attached. The budget has been reviewed and there are funds within the small equipment line item to cover the cost. It was something the department was planning for financially.

Motion by Todd, seconded by Westby to authorize purchase of the hydrant exercising equipment from DSG in an amount of \$2,798.99. Motion carried unanimously.

Fire Department Overhead Door Repairs: Chief Skifton reported that during the July 2025 storm event, the Fire Department was called out. Due to the local power outage, the overhead door manual override was triggered. When this happened, a bar hung down and was caught by a fire truck causing slight damage to the overhead door. They also learned one door was extremely difficult to open due to the lamination deterioration which has allowed water to infiltrate the door panels resulting in added weight. Staff have solicited one repair recommendation and bid. It has been recommended that various door panels be replaced at a cost of \$3,000. Following discussion, it was agreed that another bid would be solicited, and further consideration be given to what is needed. It was noted the doors operated as intended and there is no reason to believe that failure to move forward with the recommendation to replace panels would result in future damage or issues.

Status Change for Probational Firefighters: One probationary firefighter has successfully completed required training, passed the firefighter test, and completed their probationary period. Fire Chief Skifton recommended the status of Cullen Olson be changed to regular volunteer firefighter. Motion by Westby, seconded by Baumann to change the status of Cullen Olson to regular volunteer firefighter. Motion carried unanimously.

Designation of Certified Building Official: The city contracts with CMS for building official services. They have been undergoing changes, they were bought out and most recently, Jay Kruger announced his retirement. Moving forward, Tanner Young will be taking on Mr. Kruger's duties as the Certified Building Official. In order to ensure continuity of operations and make this official, CMS has requested each contracted authority approve the designation of Tanner Young as its Certified Building Official. Motion by Westby, seconded by Baumann to designate Tanner J Young as the City of Houston Certified Building Official and approve the submission of the required notice to the Minnesota Department of Labor and Industry. Motion carried unanimously.

City Hall Roof: The City Hall roof experienced significant leaking during a recent driving rain event. Affordable Roofing made temporary patches to mitigate future leaks until experienced flat roofing contractors could view the roof, make recommendations and provide estimates for appropriate repair. McCabe Roofing was onsite Friday, August 8th and will be submitting an estimate for replacement. A request for quote is also being solicited from Winona Heat and Vent. This has the potential to be a significant expense. The council can authorize funds to be transferred from the construction fund to cover. The city has cash available to cover the expenses at this time so there will be no need to secure financing.

Minutes and Bills: Motion by Baumann, seconded by Westby to approve the minutes of July 14, 2025, regular meeting, and bills as presented. Motion carried unanimously.

Items to be Placed on File: Motion by Baumann, seconded by Westby to place the following items on file. Motion carried unanimously.

Library Report and statistics
Correspondence from LMC Regarding Legislator of Distinction

Department Head Updates:

Public Works: Randy Thesing reported staff continue the cleanup of storm downed/damaged trees. The chainsaw required the replacement of parts which had been ordered and were delivered earlier today. Staff have replaced approximately 1/3 of the street signs as part of the street sign replacement project which was approved by the council earlier this year. He recommended offering the old street signs which are in good condition (not bent/damaged) to the public as they are often a desirable item.

Fire: The Building Permit Application for the carport to store Application for storage roof and concrete pad was approved. Project moving forward. Brandon & Ken Witt positions are up for reappointment. One indicated they will not be making application for the position. This will take place in Sept/Oct.

Clerk/Administrator: Written update placed on file.

Adjourn: Motion by Westby, seconded by Baumann to adjourn the meeting at 7:00 p.m. Motion carried unanimously. The next regular meeting of the Council is scheduled for Monday, September 8, 2025.

By: _____
Emily Krage, Acting Mayor

Attest: _____
Michelle Quinn, Clerk/Administrator

Library Report September 2025

1. We received our 2026 MOE certifications and letters for both the city of Houston and Houston County on August 21.
2. The joint agreement between the public library and the school district went into effect at the start of the school year. In the first couple of days of school, we issued 10 new cards. We're trying to get the word out to students and parents/guardians through social media and emails.
3. Our summer reading program wrapped up for 2025 with an end-of-summer party in the park on Wednesday, August 27. We had lawn games, many activity stations, numerous arts and crafts stations, science activities, and a visit by a local clown performer. About 60 people attended. Some highlights of the summer include:
 - 13 Wednesday programs
 - 14 storytimes
 - 7 evening programs, in addition to our regular book club meetings
 - 3 horses, 2 dogs, 3 birds, and lots of reptiles
 - 49 kids completed weekly challenges or book reviews
 - We gave away about 180 kids books donated by SMIF, plus about 400 during the Hoedown parade.
 - 48 people turned in tiny art canvases (kids and adults)
 - We prepared at least 52 (probably more) craft and activity stations for our events
 - Our total attendance at all our events all summer exceeded 1,500

We collaborated with the Friends of the Nature Center, Owl City Cycles, Meet Up and Eat Up, Hoedown, SMIF, Minnesota Legacy, and Selco. Financial contributions came from the Friends of the Library, Thrivent, Houston American Legion, MN Arts and Cultural Heritage Fund, and donations from community members.

4. Recent:
 - Birding with the Friends of the Nature Center, August 6: 40 people attended.
 - Aloha Storytime, August 13: 50 people attended.
 - Storytime with Apollo Music Festival on Saturday, August 16: about 15 people attended.

- Pet portrait painting on August 19: 9 people attended. Several patrons have requested we do it again.
- Bike Rodeo and safety fair with Owl City Cycles on August 20: 45 in attendance. There was an article in the Caledonia Argus about it the following week.
- Artists' reception for our tiny art show: about 20 people came for refreshments and art projects.
- End-of-summer party on August 27: about 60 people attended.
- The adult book club continues to meet every month, usually with about 10 participants.

5. Coming up:

- September is Library Card Sign Up Mont. Plans include trying to get the word out and encourage people to get their library card, and presenting a social media post every day highlighting a different service the library provides.
- The Friends of the Library will hold their fall used book sale and bake sale on Saturday, September 13 during the city-wide garage sales.
- Builders Club for elementary students will resume on September 16 after school. We will meet every other Tuesday during the school year.
- The Great Northstar Read Together is Saturday, September 20 from 11 am - 1 pm. This all-ages event invites Minnesotans to show up, settle in, and support their local libraries by doing something simple and powerful—reading. Supporters of libraries around the state are encouraged to gather at a library and stay for a few minutes or the full two hours. This is the same day as Houston's Block Party, and we are currently working on making plans for the day.
- The Minnesota Author Tour will be held in October this year. We are scheduled to host author Marcie Rendon on October 20.
- The Friends of the Library are planning on holding their quilt raffle again this year and will be selling tickets at the craft fair on November 1st.

Circulation statistics attached.

**HOUSTON
PUBLIC
LIBRARY**
2025 Circulation Statistics

GENERAL CIRCULATION (not including ebooks)

	CAL	HOK	HOU	LCR	SG	TOTAL
Jan	1,131	422	1,852	3,430	696	7,531
Feb	992	474	1,895	3,163	768	7,292
Mar	1,225	495	2,041	3,635	818	8,214
April	1,195	486	1,934	3,132	797	7,544
May	1,741	529	2,372	4,210	632	9,484
June	2,141	679	2,025	5,257	956	11,058
July	2,142	884	2,553	5,578	1,066	12,223
Aug	1,729	643	2,250	5,311	1,101	11,034
Sept						0
Oct						0
Nov						0
Dec						0
TOTAL	12,296	4,612	16,922	33,716	6,834	74,380
%	15.02%	5.60%	24.59%	45.55%	9.24%	100%

HOUSTON COUNTY RURAL USAGE

	CAL	HOK	HOU	LCR	SG	TOTAL
Jan:	519	171	1,055	906	243	2,894
Feb:	495	234	997	767	320	2,813
Mar:	594	208	1,124	902	276	3,104
April:	632	257	1,088	661	299	2,937
May:	807	321	1,593	849	238	3,808
June:	957	415	1,328	1,041	409	4,150
July	1,001	532	1,594	1,100	396	4,623
Aug:	755	403	1,366	1,030	432	3,986
Sept:						0
Oct:						0
Nov:						0
Dec:						0
TOTAL	5,760	2,541	10,145	7,256	2,613	28,315
%	17.93%	5.91%	36.45%	31.31%	8.40%	100.00%

<u>Overdrive:</u>	<u>August</u>	<u>YTD</u>
Ebooks	115	1047
Audiobooks	176	1400
All	291	2447