

Mayor Dave Olson called the City Council meeting to order at 6:00 p.m. January 13, 2020 with the Pledge of Allegiance. Council present: Mayor David Olson, Emily Krage, Cody Mathers, Tony Schultz and Cheryl Sanden. Staff present: Suzie Peterson, Brett Hurley, Randy Thesing, Ed Jacob, Liz Gibbison-Gasset, and Michelle Quinn.

Public Comment: None

2020 Calendar: Motion by Schultz, seconded by Sanden to adopt the 2020 meeting calendar with amendments as discussed. Motion carried unanimously.

Appointments: Motion by Sanden, seconded by Schultz to adopt the committee appointments, designation of official newspaper and depository as discussed. Motion carried unanimously.

Accept 2019 Donations: Motion by Krage, seconded by Sanden to adopt Resolution 2020-02 Accepting 2019 Donations. Motion carried unanimously.

Adopt Resolution to act as Fiscal Agent/Sponsor of GIA and RTP Grants for OHV Trails: Motion by Sanden, seconded by Schultz to adopt Resolution 2020-03 Resolution to Act as Fiscal Agent and Approve Grant Funding Applications for OHV Recreational Trails. Motion carried unanimously.

Occupational Health Service Agreement Amendment 1: Motion by Schultz, seconded by Mathers to approve Amendment No. 1 to the Occupational Health Service Agreement By and Between Gundersen Lutheran Administrative Services, Inc. and Houston City of.

Water Treatment Facility: Motion by Sanden, seconded by Krage to pay estimate #15 to Wapasha Construction in the amount of \$158,846.47. Motion carried unanimously

Summer Recreation Director: It was noted the previous Summer Recreation Co-director was interested in returning to the position of Summer Recreation Director. Motion by Schultz, seconded by Krage to authorize Jason Carrier to continue as Summer Recreation Director unless posting is required. Motion carried unanimously.

Consideration of installing coin operated shower timers at HNC: Discussion was held. Based on water usage at the Houston Nature Center, council agreed, doesn't support the cost for the installation of the coin operated showers.

Quote for Spruce Street Manhole Cover Repairs: Thesing provided information related to the mobilization costs and state of the manhole covers. Motion by Schultz, seconded by Sanden to accept quote submitted by Hydro Klean in the amount of \$16,595.00 for the repair of 4 manhole covers. Motion carried unanimously.

Speed Zone Spruce Street/County 13 within City Limits: Discussion was held regarding a request to lower the speed limit on Spruce Street. It was noted the street does not fall under the City's jurisdiction. Any changes to speed fall under the County's jurisdiction and would require the County to request a MNDot speed study and Commissioner of Transportation approval.

Committee Recommendation Related to the Sanden Building: Discussion related to flow and possibly installing a second outlet door in the restrooms were discussed. The second restroom outlet door would allow for more direct access from the City Administrative area. These doors would need locking mechanisms to prevent Community Center event attendees access to the City Administrative area. Council expressed no desire to pursue the design option having a serving kitchen requiring exit to the outdoors and re-entry to the Community Center space.

Brickl Bros. Design and Construction Management Proposal: Motion by Schultz, seconded by Mathers to accept the Proposal for Design and Construction Management submitted by Brickl Bros. contingent upon actual closing on the purchase of the building.

Affirmation of Intent to Purchase Sanden Building: Motion by Schultz, seconded by Krage to affirm Council intent to close on the purchase of Sanden Property in the event the City only has \$435,000 obtained financing or raised capital. The contingency indicated the City would have obtained financing or raised capital in the amount of \$500,000. Motion carried with Sanden abstaining.

Minutes: Motion by Krage, seconded by Schultz to approve the minutes of the December 18, 2019 and January 2, 2020 meetings. Motion carried unanimously.

Bills: Motion by Mathers, seconded by Schultz to pay the bills as presented. Motion carried unanimously.

Department Reports: Liz Gibson-Gasset provided an update related to the Library and information contained in said report was placed on file. Randy Thesing reported on the WTP Project. Well 1 is operational. Project items remaining include some training and landscape finishing work. Thesing expressed the On call plow operator is working well. Council will need to determine whether hanging baskets will be put on light poles again this spring. Michelle Quinn reported the new copier has been installed and is working well.

Public comment: None

Adjourn: Motion by Sanden, seconded by Mathers to adjourn the meeting at 7:10 p.m. Motion carried unanimously.