

And Public Hearing - Small Cities Development Program

Mayor Dave Olson called the City Council meeting and Public Hearing to order at 6:00 p.m. on January 9, 2017 with the Pledge of Allegiance. Present were: Mayor David Olson, Kevin Knutson, Cheryl Sanden, Matt Schutte and Emily Krage. Also present were: Chris Peterson, Audrey Hegland, Randy Thesing, Ed Jacobs, Marlene Schultz, Eric Leitzen, Cindy Vitse of SEMCAC, Sheryl Sherry, Carol Meeks, and Ellyn Baumann of the Banner newspaper.

Oath of Office: Peterson administered the Oath of Office to incoming Mayor David Olson and also Council members Matt Schutte and Emily Krage.

Public Comment: Marlene Schultz asked the new Mayor and Council member for their opinion of the OHV project, as she is selling some of her land to the City for an easement for the project. Mayor Olson stated he supports the project, as does Krage. Peterson said that an OHV Advisory Committee has been formed for public input. There are 12 individuals who have expressed interest in serving so far, some of who are from outside the City. A City newsletter will be published soon that will include a call for additional members to this Committee who are City residents for a balanced representation.

Public Hearing – Small cities Development Program-Full Application for Funding: Mayor Olson called the Public Hearing to order at 6:00 p.m. for the purpose of discussing and passing a resolution authorizing the Small Cities Development Program Full Application for Funding, which must be submitted by February 23. Cindy Vitse, SEMCAC representative, stated that the preliminary proposal has been approved for \$880,000, \$300,000 of which will be for the housing rehab program and the remainder for the water treatment plant. The next step would be to submit a full final application for funding. She reviewed the program criteria and income guidelines for low and moderate income households, and stressed the importance that people interested complete the initial survey that was sent to them in the mail. Surveys are also available at City Hall. If the application is funded, a public hearing will be held prior to the project start.

Mayor Olson closed the Public Hearing at 6:10 p.m. and convened the Council meeting.

Resolution 2017-1 Small Cities Development Program – Full Application: MOTION BY SANDEN, SECONDED BY SCHUTTE TO PASS RESOLUTION 2017-1 - SMALL CITIES DEVELOPMENT PROGRAM FULL APPLICATION FOR FUNDING; MOTION CARRIED UNANIMOUSLY.

Resolution 2017-2 Donations (January – December, 2016): MOTION BY SCHUTTE, SECONDED BY SANDEN TO ACCEPT THE 2016 DONATIONS AS PRESENTED; MOTION CARRIED UNANIMOUSLY.

2017 Appointments / Meeting Calendar: Peterson reviewed the list of committee liaison appointments for 2017 and approved by Mayor Olson, and also distributed copies of the 2017 meeting calendar. It was noted that Cheryl Sanden has served on the Council since 2005, not 2011 as written. MOTION BY KNUTSON, SECONDED BY SANDEN, TO APPROVE THE 2017 APPOINTMENTS AND MEETING CALENDAR AS PRESENTED, WITH CORRECTION TO SANDEN'S YEARS OF SERVICE; MOTION CARRIED UNANIMOUSLY.

Flowers for 2017: Sanden requested permission to order the flowers for the light poles as was done in previous years. MOTION BY KRAGE, SECONDED BY SANDEN TO APPROVE ORDERING THE LIGHT POLE FLOWERS FOR 2017 AND TO CONTINUE EACH YEAR AUTOMATICALLY UNLESS DIRECTED OTHERWISE BY COUNCIL; MOTION CARRIED UNANIMOUSLY. For several years, former Mayor Connie Edwards and Sanden have watered the flowers in the early morning hours each day; however, new help now is needed to do this. It was decided to have the City's summer help provide this service during the weekdays and on weekends, Schutte and Mayor Olson have volunteered to take on this task.

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Damage Reimbursement – Street Manhole: A manhole cover in the east end of town reportedly popped up and damaged a vehicle passing over it. Total amount of damage reported was \$344. Thesing recommended the City pay the bill then send it for reimbursement to the contractor who did the street work. MOTION BY SANDEN, SECONDED BY SCHUTTE TO PAY THE \$344 BILL FOR THE DAMAGED VEHICLE THEN SEND IT TO THE CONTRACTOR FOR REIMBURSEMENT; MOTION CARRIED UNANIMOUSLY.

Gambling Permit – Sheldon Valley Sportsman’s Association: MOTION BY KNUTSON, SECONDED BY SCHUTTE TO APPROVE THE SHELDON VALLEY SPORTSMAN’S ASSOCIATION’S GAMBLING PERMIT FOR MAY 10, 2017; MOTION APPROVED UNANIMOUSLY.

Minutes: MOTION BY SANDEN, SECONDED BY SCHUTTE TO APPROVE THE DECEMBER, 2016 MINUTES AS PRESENTED; MOTION CARRIED UNANIMOUSLY. Peterson referred to the November minutes approved in the December Council meeting regarding the feedlot variance issued by the County. For clarification, the City Council motion that was made to appeal the County Board of Adjustment ruling on the feedlot variance passed by majority council vote with Sanden voting nay.

Financial Report: Peterson reviewed the fund balances, commenting on the low EDA fund balance which has resulted in no business loans to be issued; however, none have been requested recently. She will continue to search for additional funds to support the EDA. She noted that the Park and Rec fund includes the money raised to date for the Park Playground project (\$4,655). Thesing requested the Council approve payment of RG Steinfeldt’s bill for putting rock on the alleys; request approved. MOTION BY SCHUTTE, SECONDED BY SANDEN TO PAY THE BILLS; MOTION CARRIED UNANIMOUSLY.

Department Reports:

Maintenance: Thesing explained that while alleys are icy at this time, putting sand on is not an answer as it creates pot holes from the salt contained in the sand. Instead, the rock provides some relief from the icy conditions.

Library: In Gibson-Gasset’s absence, Peterson summarized the Library report. A February Valentine concert and raffle are being planned. They received donations of \$4,000 and \$1,500 toward the Summer Reading Program.

Administrator: The 2016 Summer Rec Director will not be applying for the position again so a replacement is needed; will advertise for the position in the Banner and on the City FB page. Mayor Olson and Emily Krage will be attending the new City Council member conference on January 27-28 in Bloomington, MN.

Fire Department: Minutes from the November meeting were included in Council packet for review.

MOTION BY SCHUTTE, SECONDED BY SANDEN, TO ADJOURN THE MEETING AT 6:45 PM; MOTION CARRIED UNANIMOUSLY.

